



St Matthias
ACADEMY



Careers Provider Access Policy Statement 2023 - 24

We will provide a learning environment that empowers, challenges and encourages individual success and responsibility.

**Policy Written by: J Price
To be Reviewed: September 2024**

Aims

This policy statement aims to set out St Matthias Academy's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

A provider wishing to request access should contact Julie Price, Careers Lead

Telephone: 01179031320 or 01174287249

Email: jprice@stmatthiasacademy.org.uk

Statutory requirements

Academies are required to ensure that there is an opportunity for a range of education and training providers to access students in years 7 to 11 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Academies must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our Academy complies with these requirements.

Student entitlement

All students in years 7 to 11 at St Matthias Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into St Matthias Academy to speak to students and/or their parents/carers. We have parent events, engagement days and are also able to cater for presenters in our weekly lesson timetable.

Please speak to Julie Price, to identify the most suitable opportunity for you

Granting and refusing access

When making enquiries about accessing our students, please clearly identify or provide:

- Name of your establishment
- Written material you will share with our students
- Outline of your presentation and topics you will cover
- The age group you would like to access
- Copy of your organisation identification

As per our Prevent Risk Assessment, we reserve the right to refuse access to our students if your opportunity and/or topics discussed contradict our school ethos or risk our student's wellbeing.

Safeguarding

Our safeguarding/child protection policy outlines the academy's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

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Premises and facilities

We have audio and visual equipment available in each classroom. Classes are approximately 8 students and we would recommend working with no more than 2 classes at a time. We can arrange a timetable of classes so you can present to your suggested age group.

Please advise us in advance what facilities, how much time and any other requirements.

Only material and prospectus' that has been approved by the Head of Careers can be distributed to students.

Monitoring arrangements

The Academy's arrangements for managing the access of education and training providers to students is monitored by Julie Price, Careers Lead

This policy will be reviewed by Careers Lead annually. At every review, the policy will be approved by SLT and the Academy Councillors.