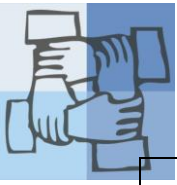




St Matthias incl. Rush Hill

Local Safeguarding Procedures

Headteacher	Aileen Morrison
DSL	Simon Quinn
Deputy DSL/CP Officer(s)	Aileen Morrison Dominique De Iuliis Simon Kershaw Caletta Jordan Julie Price Kevin Chainey Jennifer Fowler
Safeguarding Governor	Jonathon Hoare
Designated Teacher for LAC pupils	Julie Price
<p>SWCPP - https://www.proceduresonline.com/swcpp/</p> <p>Bristol Safeguarding Children Partnership https://bristolsafeguarding.org/</p> <p>Bath & NES Safeguarding Children Partnership https://bcssp.bathnes.gov.uk/</p>	
Local Procedures	
<ul style="list-style-type: none"> ● St Matthias Academy uses a combination of paper and electronic logging system to log safeguarding incidents. ● All staff have yearly safeguarding training and are trained on how to report a concern. There is a training update termly for new staff. ● Safeguarding & CP procedures and policies are included in the induction process for all new staff. ● Staff know to log concerns of high priority promptly. This ensures that staff are fully aware of a high priority concern in ‘real time’ and DSLs are able to initiate actions immediately. ● The DSL is responsible for cascading all updates from LCSB meetings to the staff team via briefing meetings and email updates. 	



- An electronic record of all concerns are kept and stored securely. These systems are regularly monitored and quality assured.
- Referrals to Children's Social Care & Adult's Social Care are completed by the DSL/DDSL/Tutors.
- Core group/CP conferences are attended by the DSL or Deputy DSLs.
- Annual safeguarding audits are completed by the DSL and are done so in line with Ofsted requirements. These are reported to the local authority and nominated Governor for Safeguarding.
- In the absence of the DSL, the Deputy DSL will assume this role.
- The DSL meets weekly (more often if necessary) with all Deputy DSLs.
- The DSL attends Local Authority DSL/LCSB meetings.
- The curriculum includes opportunities for young people to explore issues around safeguarding and online safety.
- Pupils know who they can talk to if they are worried or the different ways to report a concern anonymously if preferred.
- An enabling environment to feel secure and well protected.
- Rigorous monitoring of absence with timely and appropriate follow up to ensure all pupils attend regularly.